

American Society of International Law
Guidelines for the ASIL Nominating Committee

(Adopted by the Executive Council October 24, 2015)

A. Role of the Nominating Committee

1. The Nominating Committee (the “Committee”) has the responsibility of nominating members of the Society to serve as Officers,¹ Members of the Executive Council, and Counsellors. The Committee shall propose a slate of nominees for the following positions to be elected by the Annual General Meeting of the Society:
 - a. President (who succeeds automatically to the office of President for a two-year term after completing a one-year term as President-Elect);
 - b. President-Elect (who shall be nominated to serve as President-Elect during the second year of the President’s term, and shall then succeed to a two-year term as President);
 - c. Honorary President (who shall be nominated for an initial one-year term in years in which there is no nominee for President-Elect);
 - d. Five (5) Vice Presidents, including:
 - i. Four (4) Vice Presidents for a one-year term, which may be renewed for an additional one-year term; and
 - ii. An Executive Vice President, which office shall be held by the Executive Director for a one-year term;
 - e. Three (3) Honorary Vice Presidents, which offices shall be held by the three most recent past Presidents;
 - f. Eight (8) Members of the Executive Council (the “Council”) for a three-year term; and
 - g. Eight (8) Counsellors, who participate in meetings of the Council as non-voting members, for a three-year term.
2. The Committee also shall nominate candidates to fill any vacancies that might arise by virtue of the death or resignation of an incumbent.

B. Nominating Committee Process

1. The Committee shall issue a call for nominations (including self-nominations) indicating the nature and number of the positions for which nominations are sought and the deadline for submissions. The call for nominations shall include a notice of the requirement that nominees be members in good standing and the expectation that if elected, they will participate actively in the work of the Society; and assist in efforts to enhance its financial viability, including by contributing, within their means, to its financial support.
2. The call for nominations shall invite and encourage candidates to submit a one-to-two-page resume, together with a one-page statement in support of their candidacy.
3. The Committee shall have discretion to consider nominations received after the formal period for submissions has closed, and to expand the pool of candidates by encouraging eligible individuals, including individuals nominated in prior years, to apply.

¹ The Nominating Committee does not make nominations for the offices of Secretary and Treasurer, who are chosen by the Executive Council.

4. The Committee shall meet by conference call and shall hold one in-person meeting at the Society's headquarters at Tillar House to decide on a slate.
5. Although the Society does not ordinarily reimburse members of Committees for attendance at meetings, given the exceptional importance of this in-person meeting, the Society budgets a modest amount toward the cost of economy travel and accommodations for members of the Committee who require reimbursement. In the years in which a President-Elect is to be nominated, the budget ordinarily includes a modest amount to facilitate bringing candidates to Washington for an interview (though many candidates do not seek travel reimbursement).
6. The Committee Chair shall present the slate of candidates to the Executive Council at its Midyear Meeting, and shall submit the slate for approval at the Annual General Meeting of the Society.

C. Criteria for Nomination to Officer Positions

1. *In General.* Each nominee for an Officer position other than that of Honorary President or Executive Vice President shall have served at least one full three-year term on the Council and shall meet the requirements set forth in Guidelines 2 and 3 for nomination to the Executive Council.
2. *Honorary President.* The Committee shall nominate as Honorary President an individual of exceptional stature within the international legal community. The Honorary President may be re-nominated for one additional one-year term.
3. *President-Elect.* The Committee shall nominate as President-Elect a person who has served previously as a Vice President. A President-Elect shall be elected for the second year of the President's two-year term. By tradition, the office of President alternates between an academic and a practitioner.
4. *Vice President.* By tradition, the Committee seeks to ensure that both the academic and practitioner communities are represented among the individuals serving as Vice President at any given time. Vice Presidents may be re-nominated for one additional one-year term. The Committee nominates the Executive Director to a one-year term as Executive Vice President.

D. Criteria for Nomination to the Executive Council

1. *Diversity.* The Committee shall make maximum efforts to ensure that the composition of the Council, including the Officers, reflects the breadth and diversity of the membership, including, without limitation, with respect to race and ethnicity, gender, age, geography, and practice setting; and shall seek to assure appropriate representation of diverse viewpoints and perspectives. In furtherance of this goal, the Committee shall make maximum efforts to ensure that the Council includes representation from academia, corporate and private practice, government, international organizations, and non-governmental organizations. The Committee shall also make maximum efforts to include at least one member who is still at an early stage in his or her career.
2. *Contributions to the Activities of the Society.* In considering persons for nomination to the Council, the Committee shall give maximum consideration to those who have contributed significantly to the activities of the Society, such as by:
 - a. Publishing in a Society publication;
 - b. Serving actively on a Committee or in an Interest Group of the Society;

- c. Serving actively on the Editorial Board of the *American Journal of International Law* or on the Editorial Advisory Committee of *International Legal Materials*;
 - d. Participating actively in a Society research project;
 - e. Organizing or appearing on the program at an Annual Meeting of the Society or the annual Research Forum; or
 - f. Making a substantial contribution to help ensure the financial viability of the Society.
3. *Limitations on Eligibility.* The following persons shall not be eligible for nomination to the Council:
- a. A current member of the Nominating Committee; or
 - b. A Council Member whose three-year term is due to expire upon the election of the new nominees.

E. Criteria for Nomination to Counsellor Positions

1. The Nominating Committee shall nominate as Counsellors senior Members of the Society who have made significant contributions to the Society and to the study and development of international law. In making nominations for Counsellor positions, the Committee shall consider the criteria set forth in part D, as appropriate.
2. Counsellors shall be eligible for re-nomination to a second three-year term.